

2020- 2021

PRIDE Academy

Student and Parent

Handbook

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Brenham, Texas 77833

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Allan Colvin - Principal

BRENHAM I.S.D. SCHOOL BOARD

President..... Mrs. Natalie Lange
Vice President..... Mr. Melvin Ehlert Jr.
Secretary..... Mrs. Susan Jenkins
Member..... Mr. Mike Altman
Member.....Mr. Kelvin Raven
Member.....Mr. Tommie Sullivan
Member Mr. Mark Schneider

BRENHAM I.S.D. PERSONNEL

Superintendent.....Dr. Tylor Chaplin
Assistant Superintendent of Curriculum..... Dr. Brandi Hendrix
Assistant Superintendent for Administrative Services.....Mr. Paul Aschenbeck
Director of Human Resources.....Mrs. Christie Olivarez
Director of Special Programs.....Mrs. Lori Ruiz-Wamble
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Director of Business.....Ms. Kim Weatherby
Community Education Coordinator.....Mrs. Georgianne Gessner
Director of Technology..... Mrs. Kim Strauss
Director of Facility Services/Energy Manager..... Mr. Phillip Derkowski
Director of Child Nutrition Services..... Mrs. Sandra Baxter
Director of Career and Technical Education..... Mr. Cody Stelter
Director of Student Services..... Mr. Steve Skrla

PRIDE ACADEMY PERSONNEL

Administrator..... Mr. Allan Colvin
Teacher Math /EOC/TAKS Tutor..... Mrs. Kathy Voshalike.
Secretary.....Ms. Noel Ward
Aide.....
Teacher ELA /EOC/TAKS Tutor Ms. Kelly Stapleton
Teacher Soc. Studies/ EOC/TAKS Tutor Mr. Robert Chesnick
Sp.Ed. Teacher Mrs. Katrina Gails
Teacher Science/EOC/TAKS Tutor Mr. Robert Perkins
Aide Mrs. Nellie Moore

CAMPUS MISSION

The Mission of PRIDE Academy is to promote excellence in and out of the classroom, while providing a safe, secure and effective school environment supported by a consistent and efficient discipline policy.

Campus Motto

Success and Nothing Less

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Residency Requirements/Penalties

Every student is entitled to attend school free of tuition in the district in which he/she resides or in which his/her parents, guardian, or the person having lawful control resides. Any person who knowingly falsified information on a form required for enrollment of a student commits an offense under Section 37.10 of the Texas Penal Code. In addition, any person who falsified information on a form that is required for student enrollment is liable for tuition to the District for the period during which the ineligible student is enrolled. The Board of Trustees of Brenham Independent School District has authorized the Superintendent or his designee to actively seek out any student who resides outside the District and who has enrolled in the District under false pretenses.

PREFACE

To Students and Parents:

The PRIDE Academy Student Handbook contains information that students and parents are likely to need during the school year. The handbook is organized alphabetically by topic. Throughout the handbook, the term "the student's parent" is used to refer to the parent, legal guardian, or other person who has agreed to assume school-related responsibility for a student.

Students and parents also need to be familiar with the Brenham ISD Student Code of Conduct, which sets out the consequences for inappropriate behavior. The Student Code of Conduct is required by state law and is intended to promote school safety and an atmosphere for learning. This document may be found as a separate document sent home to parents or accessed online. (www.brenhamisd.net)

The Student Handbook is designed to be in harmony with Board policy and the Student Code of Conduct adopted by the Board. Please be aware that this document is updated annually, while policy adoption and revision is an ongoing process. Therefore, any changes in policy that affect student handbook provisions will be made available to students and parents through newsletters and other communications. These changes will generally supersede provisions found in this handbook that have been made obsolete by newly adopted policy.

Please note that references to policy codes are included to help parents confirm current policy. You may find board policy on our district web page at www.brenhamisd.net.

In case of conflict between Board policy or the Student Code of Conduct and any provisions of student handbooks, the provisions of Board policy or the Student Code of Conduct that were most recently adopted by the Board are to be followed.

Nondiscrimination Notice:

Brenham Independent School District does not discriminate on the basis of race, religion, color, national origin, sex, or disability in providing education services, activities, and programs, including vocational programs, in accordance with Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Educational Amendments of 1972; Section 504 of the Rehabilitation Act of 1973, as amended and the amended changes effective January 1, 2009.

This document is a revised version of a document originally developed by the Chicago Office of the Office for Civil Rights (OCR) in the U.S. Department of Education (ED) to clarify the requirements of Section 504 of the Rehabilitation Act of 1973, as amended (Section 504) in the area of public elementary and secondary education. The primary purpose of these revisions is to incorporate information about the Americans with Disabilities Act Amendments Act of 2008 (Amendments Act), effective January 1, 2009, which amended the Americans with Disabilities Act of 1990 (ADA) and included a conforming amendment to the Rehabilitation Act of 1973 that affects the meaning of disability in Section 504. The Amendments Act broadens the interpretation of disability. The Amendments Act does not require ED to amend its Section 504 regulations. ED's Section 504 regulations as currently written are valid and OCR is enforcing them consistent with the Amendments Act. In addition, OCR is currently evaluating the impact of the Amendments Act on OCR's enforcement responsibilities under Section 504 and Title II of the ADA, including whether any changes in regulations, guidance, or other publications are appropriate. The revisions to this Frequently Asked Questions document do not address the effects, if any, on Section 504 and Title II of the amendments to the regulations implementing the Individuals with Disabilities Education Act (IDEA) that were published in the Federal Register at 73 Fed. Reg. 73006 (December 1, 2008).

Brenham ISD will take steps to assure that lack of English language skills will not be a barrier to admission and participation in all educational and vocational programs.

ADMISSION to PRIDE ACADEMY

All BISD students with 12 credits or more who wish to enroll in PRIDE Academy must supply the following documents: birth certificate, immunization record, social security card, most recent transcript and proof of residence.

In addition to the aforementioned documents: the student must complete an application and a writing sample. To determine acceptance at PRIDE Academy, The Review Committee will review the following,(using a scoring Matrix for admission):

Application	Discipline Record
Writing Sample	Attendance Record
Students Transcript	Students age
Student Academic needs	Proof of student employment
TAKS/STAAR/EOC Scores	Interview

ATTENDANCE:

Regular school attendance is essential for the student to make the most of his or her education—to benefit from teacher-led activities, to build each day's learning on that of the previous day, and to grow as an individual.

(State law requires)

A student between the ages of 6 and 18 **must** attend school.

Our school follows the Brenham ISD official calendar (see Appendix). Hours of attendance are to be continuous during the school day. Students may not leave and return within the same school day except for a doctor's appointment or a court appointment. The student is expected to return to school immediately following the appointment and submit appropriate documentation to our office. If a student leaves the building without authorization he will be considered truant. The student's presence on school property after being told to leave is considered unauthorized and may be considered trespassing.

Students who have a medical/court appointment first thing in the morning are expected to come to school following the appointment unless so severely ill that this is not possible.

Students/parents should contact the office (979 -277-3890) if the student is absent as well as provide written documentation from a parent, physician, etc., immediately upon returning. Documentation should include the student's full name, date(s) and reason for absence(s) as well as signature and telephone number. A note signed by the student, even with the parent's permission, will not be accepted unless the student is 18 years or older.

Students with excessive excused absences (defined as more than nine in a semester), upon review by the attendance committee, may be required to submit documentation from a physician or court of law for future absences to be excused. Students with more than nine absences in a semester, whether excused or not, are subject to criminal filing procedures.

Students absent more than three consecutive days are required to bring a doctor's note or note from the court/judicial system for the absences to be excused.

A student's failure to attend school may result in assessment of penalties by a court of law against the parent and student. The student may be dismissed or withdrawn from PRIDE upon completion of an attendance hearing. A complaint may be filed in the appropriate court if the student is absent (excused or not) from school ten or more days or parts of days within a six-month period in the same school year, or absent (excused or not) from school three or more consecutive days. Students will have committed the criminal offense of "Failing to Attend School" if they have missed the defined number of days. Parents will be found to "contribute to truancy" if the school district notifies the parent as required by law, the parent with criminal negligence fails to require the child to attend school as required by law, and the child missed the defined number of absences (noted previously). This is a Class C misdemeanor.

A student who voluntarily attends or enrolls after his 18th birthday is required to attend each school day. However, if a student 18 or older has more than five unexcused absences in a semester, the District may revoke the student's enrollment. The student's presence on school property is then unauthorized and may be considered trespassing.

A student, who leaves PRIDE Academy, regardless of the reason, is required to complete a withdrawal form in our office, return all materials and clear all debts. Parents of students who are less than 18 years old must also sign this document.

Our building opens at 8:00 am daily. After arriving at school, students shall report to the designated room until school begins at 8:00 am.

COLLEGE VISITS (ATTENDANCE)

An approved visit to a college campus, not to exceed 2 days per school year, for 11th and 12th grade only is permissible. Verification of the visit must be in writing, and the student must provide the name and phone number of the college official and make arrangements in advance with the Attendance Office. Dates of visit are subject to Principal's discretion.

BULLYING

Bullying occurs when a student or group of students engages in written or verbal expression, expression through electronic methods, or physical conduct against another student on school property, at a school-sponsored or related activity, or in a district operated vehicle, and the behavior results in harm to the student or the student's property; places a student in reasonable fear of physical harm or of damage to the student's property; is so severe, persistent, and pervasive that it creates an intimidating, threatening, or abusive educational environment.

This conduct is considered bullying if it exploits an imbalance of power between the student perpetrator(s) and the student victim and if it interferes with a student's education or substantially disrupts the operation of the school. Bullying is prohibited by the district and could include hazing, threats, taunting, teasing, confinement, assault, demands for money, destruction of property, theft of valued possessions, name-calling, rumor-spreading, or ostracism. In some cases, bullying can occur through electronic methods, called "cyberbullying."

If a student believes that he or she has experienced bullying or has witnessed bullying of another student, it is important for the student or parent to notify a teacher, counselor, principal, or another district employee as soon as possible to obtain assistance and intervention. The administration will investigate any allegations of bullying or other related misconduct. If the results of an investigation indicate that bullying has occurred, the administration will take appropriate disciplinary action. Disciplinary or other action may be taken even if the conduct did not rise to the level of bullying. The district will also contact the parents of the victim and of the student who was found to have engaged in the bullying. Available counseling options will be provided to these individuals, as well as to any students who have been identified as witnesses to the bullying.

Any retaliation against a student who reports an incident of bullying is prohibited.

The principal may, in response to an identified case of bullying, decide to transfer a student found to have engaged in bullying to another classroom at the campus. In consultation with the student's parent, the student may also be transferred to another campus in the district. The parent of a student who has been determined by the district to be a victim of bullying may request that his or her child be transferred to another classroom or campus within the district.

CAFETERIA SERVICES:

- Students may also choose to bring their lunch and store it until the lunch period or order from BISD Food Services.
- Lunch may be eaten in the Break Room or outside in the designated supervised area.
- A refrigerator, toaster, and microwave, are available for use in the Break Room.
- Students are expected to clean up after themselves.
- Students shall not leave campus for breakfast or lunch or order outside meals to be delivered.
- The District participates in the National School Lunch Program and offers students nutritionally balanced meals daily. Free and reduced price meals are available based on financial need. Information on this program is available in our office. Students are encouraged to apply for this benefit.
- High School, Junior High, and Middle School regular costs are \$1.65 for breakfast (reduced .30) and \$3.20 (reduced .40) for lunch.
- Brenham, Alton and Krause Elementary School lunch is 2.95 lunch.

Food Allergies: Please provide the Child Nutrition Department a current note from the student's physician stating the student's food allergy.

Brenham ISD School Cafeterias have implemented "**Lunch Money Now**". Lunch Money Now permits parents to access their student's cafeteria account via the internet by going to the District web site (www.brenhamisd.net). Step by step instructions on how to use all the features of Lunch Money Now can be found under the Parent & Student Info tab. Also the Child Nutrition Website is under the same Parent & Student Info tab which includes monthly menus.

The National School Lunch Program (Free/Reduced Lunch Application) will be transitioning to an online system ("**Meal App Now**".) Meal App Now will be used for filling out and submitting applications via the internet by going to the District website (www.brenhamisd.net). Step by step instructions on how to use Meal App Now can be found under the Parent & Student Info tab.

Non-Discrimination Statement: This explains what to do if you believe you have been treated unfairly. In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Adjudication, 1400 Independence Ave, SW, Washington, D.C. 20250-9410 or call toll free (866) 632-9992 (Voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer.

CELL PHONES AND ELECTRONIC PAGING DEVICES:

Cell Phones, iPods, etc. **are not allowed to be brought to class**. Any parent, guardian, employer, etc. may contact the PRIDE Academy office in the event of an emergency. Our phone number is 979-277-3890.

Students who are found to have a device in their possession during the school day will be assessed a \$15 fine and the device will be collected for the remainder of the day. (A parent will be required to pick up the phone). Students who have a device in their possession during the school day and refuse to turn in the device will be assessed a \$15 fine, be immediately removed from school for the day, and appropriate disciplinary consequences will follow.

COMMUNICABLE DISEASES / CONDITIONS:

To protect children from contagious illnesses, students infected with certain diseases are not allowed to come to school while contagious. Parents of a student with a communicable or contagious disease should phone the school nurse or principal so that other students who **may** have been exposed to the disease can be alerted. These diseases include:

Amebiasis	Hepatitis, Viral A	Rubella -German Measles
Campylobacteriosis	Impetigo	congenital
Chickenpox	Infectious mononucleosis	Salmonellosis
Common cold with fever	Influenza	Typhoid fever
Fifth disease	Measles (Rubella)	Scabies

(Erythema Infectiosum)	Meningitis, Bacterial	Shigellosis
Gastroenteritis, Viral	Mumps	Streptococcal disease, invasive
Giardiasis	Pinkeye (Conjunctivitis)	Tuberculosis, Pulmonary
Head Lice (Pediculosis)	Ringworm of the scalp	Whooping Cough

If a student has a medical condition in which the immune system is compromised and susceptibility to disease is high, please notify the school at (979) 277-3890. Parents will then be notified when the likelihood of a communicable disease outbreak is increased at school. Confidentiality will be maintained. [Further information may be found at policy FFAD.]

Texas Senate Bill 31 requires public schools to annually provide all students and parents with information relating to bacterial meningitis. If you have any questions, contact your student's campus.

COMPLAINTS BY STUDENTS / PARENTS:

A phone call or a conference with the teacher can usually address student or parent complaints or concerns simply. For those complaints and concerns that cannot be handled so easily, the District has adopted a standard complaint policy at FNG(LOCAL) in the District's policy manual. In general, a parent or student should first discuss the complaint with the campus principal. If unresolved, a written complaint and a request for a conference should be sent to the Superintendent. If still unresolved, the District provides for the complaint to be presented to the Board of Trustees.

Some complaints require different procedures. Any campus office or the Superintendent's office can provide information regarding specific processes for complaints. Additional information can also be found in the designated Board policy, available in the principal's and superintendent's offices

COMPUTER RESOURCES:

To prepare students for an increasingly computerized society, the District has made a substantial investment in computer technology for instructional purposes. Use of these resources is restricted to students working under a teacher's supervision and for approved purposes only. Students and parents will be asked to sign a user agreement (separate from this handbook) regarding use of these resources; violations of this agreement may result in withdrawal of privileges and other disciplinary action.

Possessing published or electronic material that is designed to promote or encourage illegal behavior or that could threaten school safety; using e-mail or Web sites at school to encourage illegal behavior; or threatening school safety may result in withdrawal of privileges and other disciplinary actions.

Students and parents should be aware that electronic communications—email—using District computers are not private and may be monitored by District staff. Students shall have staff permission to use computers.

Students:

- Shall work only on teacher approved projects/assignments.
- Shall follow the BISD Acceptable Use Policy
- Shall not use school computers to check/send email, surf, shop, play games, etc.
- Shall immediately report problems with hardware and/or software to the teacher.

CONDUCT:

In order for students to take advantage of available learning opportunities and to be productive members of our campus community, **each student is expected to:**

- .. Demonstrate courtesy—even when others do not.
- .. Behave in a responsible manner, always exercising self-discipline.
- .. Attend all classes, regularly and on time.
- .. Prepare for each class; take appropriate materials and assignments to class.
- .. Meet District or campus standards of grooming and dress.
- .. Obey all campus and classroom rules.
- .. Respect the rights and privileges of other students, teachers, and other District staff.
- .. Respect the property of others, including District property and facilities.
- .. Cooperate with or assist the school staff in maintaining safety, order, and discipline.
- .. Avoid violations of the Student Code of Conduct.

To achieve the best possible learning environment for all our students, PRIDE Academy rules and discipline will apply:

During the regular school day or while a student is going to and from school on District transportation.

During lunch periods.

For certain mandatory DAEP and discretionary expulsion offenses, within 300 feet of school property as measured from any point on the school's real property boundary line.

Within 300 feet of school property.

While a student is in attendance at any school-related activity, regardless of time or location.

For any school-related misconduct, regardless of time or location.

When retaliation against a school employee or volunteer occurs or is threatened, regardless of time or location.

When a student commits a felony, as described by Texas Education Code 37.006 or 37.0081.

When criminal mischief is committed on or off school property or at a school-related event.

For any mandatory expulsion offense committed while on school property or while attending a school sponsored or school related activity of another district in Texas.

As required by law, the District has developed and adopted a Student Code of Conduct that prohibits certain behaviors and establishes standards of acceptable behavior—both on and off campus—and consequences for violation of the standards. Students need to be familiar with the standards set out in the Student Code of Conduct, as well as campus and classroom rules.

COUNSELING:

(Academic Counseling)

Students and parents are encouraged to talk with the Teachers or Principal to learn about course offerings, the graduation requirements of various programs, and early graduation procedures.

Students who are interested in attending a college, university, or training school or pursuing some other type of advanced education should work closely with the Counselor. The Counselor can also provide information about entrance examinations and deadlines for application, as well as information about automatic admission to state colleges and universities, financial aid, housing, and scholarships.

Students who have financial need according to federal criteria and who complete the Recommended High School Graduation Program may be eligible under the Texas Grant Program for tuition and fees to Texas public universities, community colleges, and technical schools, as well as to private institutions.

(Personal Counseling)

The district has counselors available to assist students with a wide range of personal concerns, including such areas as social, family, emotional issues, or substance abuse. The counselor may also make available information about community resources to address these concerns.

Please note: The school will not conduct a psychological examination, test, or treatment without first obtaining the parent's written consent, unless required by state or federal law for special education purposes.

CURRICULUM:

Students are responsible for all curriculum materials they use. Loss or damage of these will re

The Edgenuity, Plato and IXL online curriculums are used in PRIDE/DAEP to teach the core subjects (English, Social Studies, Science and Math) and electives in grades 6 - 12. These curriculums are aligned to the Texas Essential Knowledge and Skills (TEKS).

Our teaching staff provides intensive daily tutoring on an individual and small group basis.

High school students who have not yet completed the exit level EOC (End of Course) exam in a specific subject will be required to work on an in-class or online EOC tutorial. The online tutorials are available in Edgenuity. sult in student payment.

Students who have not yet completed the exit level TAKS/EOC in a specific subject will be required to attend TAKS/EOC Tutorials that are conducted daily during the regular school hours. The high school diploma is not awarded until the student has completed all required courses and electives as well as the exit level TAKS in all areas (Math, English/Language Arts, Science and Social Studies).

DISRUPTIONS:

In order to protect student safety and sustain an educational program free from disruption, state law permits the District to take action against any person—student or non-student—who:

Interferes with the movement of people in an exit, an entrance, or a hallway of a District building without authorization from an administrator.

Interferes with an authorized activity by seizing control of all or part of a building.

Uses force, violence or threats in an attempt to prevent participation in authorized assembly.

Uses force, violence or threats to cause disruption during an assembly.

Interferes with the movement of people at an exit or an entrance to District property.

Uses force, violence, or threats in an attempt to prevent people from entering or leaving District property without authorization from an administrator.

Disrupts classes while on District property or on public property that is within 500 feet of District property. Class disruption includes making loud noises; trying to entice a student away from, or

to prevent a student from attending, a required class or activity; entering a classroom without authorization and disrupting the activity with profane language or any misconduct.

Interferes with the transportation of students in District vehicles.

DISTRIBUTION OF MATERIAL:

(School-Related Materials)

All school publications distributed to students are under the supervision of a Teacher, Sponsor, and the Principal and include the school yearbook.

(Materials Unrelated to School)

Written materials, handbills, photographs, pictures, petitions, films, tapes, posters, or other visual or auditory materials may not be posted, sold, circulated, or distributed on any school campus by a student or a non-student without the prior approval of the Principal. If the material is not approved within two school days of the time it was submitted, it should be considered disapproved. Disapproval may be appealed by submitting the disapproved material to the Superintendent; material not approved by the Superintendent within three days is considered disapproved. This disapproval may be appealed to the Board in accordance with policy FMA (LOCAL). Any student posting material without prior approval will be subject to disciplinary action. Materials displayed without this approval will be removed.

DRESS CODE POLICY:

Students shall come to school clean and neat, wearing clothing and exhibiting grooming that will not be a health or safety hazard to themselves or others. School Board policy prohibits any clothing that in the Principal's judgment may reasonably be expected to cause disruption of or interference with normal school operations.

The dress code for the District shall be as follows until altered by the appropriate authority designated by the Board:

- A. **Clothing should cover the body** and should fit in such a manner as to promote the modesty of individuals and shall be in reasonable conformity with contemporary community standards for the age group involved.
 1. Shoes should be worn at all times, house shoes are not permitted.
 2. Clothing with distracting holes or tears will not be permitted.
 3. Clothing shall be such length or design that the mid-section of the body (midriff or underwear) shall not be exposed.
 4. No sleeveless attire/No sleepwear.
 5. No sheer or see-through clothing, unless the clothing underneath the sheer is within dress code. No distracting low-cut clothing.
 6. Hem lengths of dresses, skirts, shorts, skorts and slits, holes or tears in clothing must be below each individual's fingertips.
 7. Pants are not to sag inappropriately. Undergarments should not be visible at any time.
 8. Clothing shall not be worn which displays
 - Offensive, obscene, vulgar, or suggestive pictures or slogans.
 - Pictures, symbols, or slogans associated with gang activity, or subversive groups or activities which incite violence or are deemed inappropriate for a school setting.
 - Pictures or advertisements for alcohol, drugs, or tobacco products including but not limited to beer, wine, liquor slogans, or registered trademarks of such companies.
 - Membership in an exclusive group.
 9. Shorts are not to be worn
2. Shoes with wheels, rollerblades, skateboards or scooters are prohibited.
3. Sunglasses should not be worn inside the building.
4. Hairstyles should be simple, clean, and arranged not to cover the eyes and interfere with vision. Hairnets, picks, combs, or rollers/curlers are not allowed. No hair color or style that draws attention to self.
5. Pocket Chains or spiked jewelry shall not be worn inside the building.

6. Dress standards and grooming other than those outlined in this dress code may be requested, expected, and regulated by a Teacher, Sponsor, Coach, and/or Principal, dependent on the activity.
7. Blankets should not be worn inside the building.
8. No visible tattoos
9. Piercings other than ears are not permitted. No ear gauges allowed.

FIGHTING:

PRIDE Academy will hold a “Zero Tolerance” policy for fighting. Fighting on the school campus or at school-sponsored events is strictly forbidden.

It is each student’s responsibility to report to the administration or other school personnel any problems encountered with another student or any problem observed between other students that may need administrative attention.

Each student is to do whatever is necessary to avoid being in a fight or to stop a possible fight between classmates. When approached by a student who you are having a problem with, do not get involved. Turn around and walk to the nearest teacher or report to administration and report the problem.

(Fighting Consequences)

1ST Offense: Once a physical fight takes place, each participant determined by school authorities to be actively involved in the fight will be issued a disorderly conduct charge. This disorderly conduct may lead to:

- Arrest
- Possible fines
- Placement at the discipline alternative campus
- Expulsion

Students involved in the fight will also be suspended for 3 days.

2nd Offense: Students involved in a 2nd fight will receive:

Three days Out of School Suspension

- Disorderly conduct charge filed, Placement at DAEP, possible Expulsion
- Possible Fines

FOOD and DRINKS:

Having food or drinks in the classroom is at the discretion of the individual teacher.

All food and drinks must be kept away from the computers.

FUND-RAISING:

Only official school organizations (student clubs or classes) may be permitted to conduct fund-raisers for approved school purposes. PRIDE Academy will hold 1 official fundraising Activity during the school year. Except as approved by the Principal; fund-raising is not permitted on school property. Those fundraisers that fail to meet dietary regulations will be prohibited.

GRADE CLASSIFICATION:

Students are classified according to the number of credits earned toward graduation. Each semester course is given the equivalent of ½ credits.

0 – 4.5 credits = 9th grade

12 - 17.5 credits = 11th grade

5 – 11.5 credits = 10th grade

18+ credits = 12th grade

GRADING GUIDELINES:

For calculating grade point average (GPA), the grades from courses will be averaged.

Numerical equivalents used for GPA and grade reporting

90 – 100 A – Outstanding

80 – 89 B – Above Average

75 – 79 C – Average

70 – 74 D – Below Average

69 – Below F – Failing

(Remedial or compensatory courses)

Students may be placed in remedial /compensatory courses based on failure to demonstrate mastery on one or more areas of the most recent STAAR test.

GRADUATION REQUIREMENTS:

All students graduating from PRIDE Academy High School must complete required units of credit and receive a passing score on the exit level State Assessment in Mathematics, English Language Arts, Science and Social Studies. The appropriate State of Texas Seal designating which plan was completed will be attached to the student’s transcript. **In order to participate in graduation exercises, all credits must be completed with official grades turned in to the Counselor’s office.**

Graduation Plan	Number of Credits
Foundation	22
Foundation with Endorsements In STEM; Business and Industry; Arts and Humanities; Public Service; Interdisciplinary Studies	26

(Requirements for a Diploma)

To receive a high school diploma from the District, a student must successfully complete the required number of credits and pass a statewide exit-level examination. Upon the recommendation of the ARD committee, a student with disabilities may be permitted to graduate under the provisions of his or her individual education plan (IEP).

(Graduation Requirements – Class of 2020-21)

All students graduating from PRIDE Academy must complete required units of credit and receive a passing score on all exit level TAKS tests or complete required End of Course Tests. The appropriate State of Texas Seal designating which plan was completed will be attached to the student’s transcript. High school courses taken in grade 8 will earn credit toward the units required for graduation. **However, three (3) math credits, four (4) English credits, three (3) Science credits and three (3) Social Studies credits must be earned in grades 9-12. In order to participate in graduation exercises, all credits must be completed with official grades turned in to the Counselor office.**

HEALTH SERVICES:

A student who becomes ill or has an accident at school should ask a teacher for a pass to the office. **Students May Not Report To The Office Without A Pass, Unless It Is An Emergency.** The student will be assessed for illness and the parent will be contacted if necessary. Students are not permitted to call a parent from a classroom or campus phone or personal cell phone if they feel ill. For their safety, the office should be the place where the parent is contacted, since any of the student's medical information is filed there.

If a student leaves school without seeing the office personnel or a Principal, the absence will be unexcused and the student will be considered truant.

For the protection of all students, the following criteria will be used to determine whether or not a student will be sent home from school due to illness:

- * Temperature 100.0°
- * Suspected contagious disease
- * Vomiting or diarrhea
- * Student is too ill to remain at school

[See ***Communicable Diseases***]

[See District COVID-19 resources and guidelines]

IMMUNIZATIONS:

Immunizations required by the Texas Department of Health for students in Texas public schools: diphtheria, pertussis, tetanus, Haemophilus influenzae type B, measles, mumps and rubella, poliomyelitis, hepatitis B, varicella (chicken pox). Students born in certain Texas counties, require hepatitis A. The office personnel will need to see the proof of immunization in the form of a physician's medical record, or a public health clinic record, with a stamped validation. New students have 30 days from entry to school to provide proof of up to date immunizations. Students who are from out of state must present proof of immunizations at time of enrollment. The Principal will request immunization records from the previously attended school.

Religious exemptions must be on file with a signed, stamped affidavit. Medical exemptions may be temporary or lifetime and need to be stated accordingly, and signed by a physician.

LAW ENFORCEMENT:

(Questioning of Students)

When outside law enforcement officers or other lawful authorities wish to question or interview a student at school:

- “ The Principal will verify and record the identity of the Officer or other authority and ask for an explanation of the need to question or interview the student.
- “ The Principal ordinarily will make reasonable efforts to notify parents unless the interviewer raises what the Principal considers to be a valid objection.
- “ The principal ordinarily will be present unless the interviewer raises what the Principal considers to be a valid objection.
- “ The Principal will cooperate fully regarding the conditions of the interview, if the questioning or interview is part of a child abuse investigation.

(Students Taken into Custody)

State law requires the District to permit a student to be taken into legal custody:

- “ To comply with an order of the Juvenile Court.
- “ To comply with the laws of arrest.
- “ By a Law Enforcement Officer if there is probable cause to believe the student has engaged in delinquent conduct or conduct in need of supervision.
- “ By a Probation Officer if there is probable cause to believe the student has violated a condition of probation imposed by the juvenile court.
- “ To comply with a properly issued directive to take a student into custody.
- “ By an authorized representative of Child Protective Services, Texas Department of Protective and Regulatory Services, a Law Enforcement Officer, or a Juvenile Probation Officer, without a court order, under the conditions set out in the Family Code relating to the student's physical health or safety.

Before a student is released to a Law Enforcement Officer or other legally authorized person, the Principal will verify the Officer's identity and, to the best of his or her ability, will verify the official's authority to take custody of the student.

The Principal will immediately notify the Superintendent and will ordinarily attempt to notify the parent unless the Officer or other authorized person raises what the Principal considers to be a valid objection to notifying the parents. Because the Principal does not have the authority to prevent or delay a custody action, notification will most likely be after the fact.

(Notification of Law Violations)

The District is also required by state law to notify:

- “ All instructional and support personnel who have responsibility for supervising a student who has been arrested or referred to the Juvenile Court for any felony offense or for certain misdemeanors.
- “ All instructional and support personnel who have regular contact with a student convicted or adjudicated of delinquent conduct for any felony offense or certain misdemeanors.
- “ A School Administrator will report crimes as required by law. A School Administrator who suspects that a crime has been committed on campus will call local Law Enforcement.

MEDICINE AT SCHOOL:

For the safety of all students, no student is to carry medication on campus property or on the school bus, with the exception of an EPIPEN, DIABETIC SUPPLIES, or an INHALER, all which are to be labeled showing the Rx and the student's name. **(STUDENTS ARE NEVER TO SHARE INHALERS)**. It is up to the parent/guardian to provide our office with a physician's order/approval of such a need, so that staff is aware of the medical condition and the medications the student has for treatment.

Students needing daily prescription medication such as ADD/ADHD medications, short term antibiotics, or pain medication, must supply the medication in its Rx labeled bottle and have a parental/guardian signed form. The forms are located in our front office.

ALL CONTROLLED SUBSTANCES ARE TO BE TRANSPORTED TO SCHOOL BY THE PARENT/GUARDIAN.

Students who need “as needed PRN medications” for headaches or menstrual cramps, may keep them in the front office, as long as parental consent is on file and the medications are in the original container. Please do not send any over the counter medications in plastic bags, foil wrapping or any other way, than in the original container.

Any over the counter medications not picked up at the end of the school year will be destroyed after the last day of school. Parental consent is needed to allow the student to take them home on the last day of school.

PARENT INVOLVEMENT, RESPONSIBILITIES, AND RIGHTS:

Brenham Independent School District believes that the best educational result for each student occurs when all three partners are doing their best: the District staff, the student's parent, and the student. Such a partnership requires trust and much communication between home and school. To strengthen this partnership, every parent is urged to:

- “ Encourage his or her child to put a high priority on education and commit to making the most of the educational opportunities the school provides.
- “ Review the information in the student handbook (including the attached Student Code of Conduct) with his or her child and sign and return the acknowledgment form(s) and the directory information notice. For questions call the school office (277-3700).
- “ Become familiar with all of the student’s school activities and with the academic programs, including special programs offered in the District. Discuss with the Counselor, Dean of Students or Principal any questions, such as concerns about placement, assignment, or early graduation, and the options available to the student. Monitor the student’s academic progress and contact Teachers as needed.
- “ Attend scheduled conferences and request additional conferences as needed. To schedule a telephone or in-person conference with a Teacher, Dean of Students, Counselor or Principal, please call the school office at 277-3890 for an appointment. A Teacher will arrange to return the call or meet with the parent during his or her conference period or at a mutually convenient time before or after school.
- “ Exercise the right to review teaching materials, textbooks, and other aids, and to examine tests that have been administered to his or her child.
- “ Review the child's student records when needed. A parent may review (1) attendance records, (2) test scores, (3) grades, (4) disciplinary records, (5) counseling records, (6) psychological records, (7) applications for admission, (8) health and immunization information, (9) other medical records, (10) teacher evaluations, (11) reports of behavioral patterns, and (12) state assessment instruments that have been administered to his or her child.

- “ Grant or deny any written request from the District to make a videotape or voice recording of the child unless the videotape or voice recording (1) is to be used for school safety; (2) relates to classroom instruction or a co-curricular or extracurricular activity; or (3) relates to media coverage of the school as permitted by law.
- “ Temporarily remove the child from the classroom, if an instructional activity in which the child is scheduled to participate conflicts with the parent's religious or moral beliefs. The removal cannot be for the purpose of avoiding a test and may not extend for an entire semester. Further, the child must satisfy grade-level and graduation requirements as determined by the school and by the Texas Education Agency.
- “ Become a school volunteer. For further information, call 979-277-3890.
- “ Participate in campus parent organizations (PTO, booster clubs, etc.) Parents have the opportunity to support and be involved in various school activities, either as leaders or in supporting roles.
- “ Offer to serve as a parent representative on the District-level or campus-level planning committees formulating educational goals and plans to improve student achievement. For further information, see policies at BQA and BQB, and contact principal.
- “ Attend Board meetings to learn more about District operations, including the procedure for addressing the Board when appropriate. [See policies BE and BED for more information.]

PLAGIARISM / CHEATING:

Plagiarism is a form of cheating and is “the false assumption of Authorship; the wrongful act of taking the products of another person’s mind [ideas or expressions], and presenting them as one’s own”, whether intentional or not. Students must credit the Author or source for all ideas, expressions, or words used in any oral or written work. A grade of zero will be recorded for work on which student(s) have plagiarized or cheated. Cheating is further defined as giving and/or receiving information on tests, copying homework assignments, or giving/receiving assistance in other areas in which the Teacher has specified that students should work alone

PLEDGE OF ALLEGIANCE:

Each school in the District shall require students, once during each school day, to recite the pledge of allegiance to the United States Flag and to the State Flag. On written request from a student's parent or guardian a school district shall excuse the student from reciting the Pledge of Allegiance. (SB No. 83)

PRAYER:

Each student has a right to individually, voluntarily, and silently pray or meditate in school in a manner that does not disrupt instructional or other activities of the school. The school will not require, encourage, or coerce a student to engage in or to refrain from such prayer or meditation during any school activity. The observance of one minute of silence shall be provided at each school following the recitation of the Pledges of Allegiance to the United States Flag and Texas Flag. During the one-minute period, each student may, as the student chooses, reflect, pray, meditate or engage in any other silent activity that is not likely to interfere with or distract another student. (SB No. 83)

PROTECTION OF STUDENT RIGHTS:

No student will be required to participate without parental consent in any survey, analysis, or evaluation—funded in whole or in part by the U.S. Department of Education—that concerns:

- .. Political affiliations.
- .. Mental and psychological problems potentially embarrassing to the student or family.
- .. Sexual behavior and attitudes.
- .. Illegal, antisocial, self-incriminating, and demeaning behavior.
- .. Criticism of other individuals with whom the student or the student's family has a close family relationship.
- .. Relationships privileged under law, such as with Lawyers, Physicians, and Ministers.
- .. Income, except when the information will be used to determine the student's eligibility to participate in a special program or to receive financial assistance under such a program.

Parents will be able to inspect any teaching materials used in connection with such a survey, analysis, or evaluation.

[For further information, see EF.]

RELEASE OF STUDENTS FROM SCHOOL:

A student will punch in using a time card when they enter and leave school. The students may attend school either from 8:00-12:00, 12:00-4:00 or for the entire day. Please note that if the students are using BISD transportation they will be required to leave the campus @3:15 as the school busses will not return to pick up PRIDE Academy students @ 4pm. In order to receive credit for the school year the students must attend school for 1080 contact hours. Students must attend school for at least 45 minutes each day to be counted present. If a student misses more than 3 consecutive school days without notifying the office, they will be considered truant and will be referred to the Truant Officer for compulsory attendance violations.

No student may leave campus during the day and then return to the campus. PRIDE Academy is a closed campus.

REPORTS TO PARENTS;

Written reports of absences and student grades or performance in each class/subject are issued to parents at least once every six weeks. Progress reports will be issued every three weeks.

SAFETY:

(Accident Prevention)

Student safety on campus and at school-related events is a high priority of the District. Although the District has implemented safety procedures, the cooperation of students is essential to ensure school safety. A student should:

1. Avoid conduct that is likely to put the student or other students at risk.
2. Follow the behavioral standards in this handbook and the Student Code of Conduct, as well as any additional rules for behavior and safety set by the Principal, Teachers, or Bus Drivers.
3. Remain alert to and promptly report safety hazards, such as intruders on campus.
4. Know emergency evacuation routes and signals.
5. Follow immediately the instructions of Teachers, Bus Drivers, and other District Employees who are overseeing the welfare of students.
6. Skateboarding is prohibited on school grounds on school days.
7. After 8:00 am, exterior doors will be locked with the exception of designated entrances.

(Drills: Fire, Tornado, and Other Emergencies)

From time to time, students, teachers, and other District Employees will participate in drills of emergency procedures. When the alarm is sounded, students should follow the direction of Teachers or others in charge quickly, quietly, and in an orderly manner.

(Emergency Medical Treatment and Information)

If a student has a medical emergency at school or a school-related activity when the parent cannot be reached, the school will need to have written parental consent to obtain emergency medical treatment and information about allergies to medications, etc. Therefore, parents are asked each year to complete an emergency care consent form. Parents should keep emergency care information up-to-date (name of Doctor, emergency phone numbers, and allergies, etc.). Please contact the school office at 979-277-3890 to update any information.

(Emergency School-Closing Information)

Only the Superintendent may decide that weather or civil emergencies require schools to be closed. In such an emergency, local TV/radio stations (KWHI, KLITE and KBTX/TV) will have information. Students and Parents should tune to any of these stations. School will always be in session unless specifically stated otherwise.

All extracurricular activities will also be cancelled in the event of school closing; however, certain out-of-town events may be reviewed on an individual basis.

(Security Camera Surveillance)

For safety purposes, video-audio equipment may be used to monitor student behavior on buses and in common areas on campus.

SCHOOL FACILITIES:

(Asbestos)

A copy of the management plan as well as the re-inspection documentation is kept in the office of the Operations Department and may be examined upon request. Call Phillip Derkowski, Director of Facility Services at 979-277-3700 for more information.

(Building Use)

Before school, a designated teacher classroom is open for students who arrive early. Classrooms open at 7:45 a.m. After school, students are expected to vacate the building by 4:00 p.m., unless arrangements have been made with a Teacher for an appointment, detention, or extra help. The office closes at 4:00 p.m.

(Closed Campus)

PRIDE Academy is a closed campus, and students may not leave campus during lunch. Students may choose to eat a school lunch or they may bring their lunch if they so desire. A refrigerator and microwave oven and dining facilities are available for student use. Visitors are not permitted on campus to eat lunch with students.

(Delivery of Messages or Items)

State law does not allow classroom disruptions; therefore, neither messages nor any items (flowers, balloons, etc.) that may disrupt class will be delivered to classrooms. The student may pick up these items in the office after the last class of the day. School personnel helpers are not financially responsible for any lost item.

All arrangements concerning transportation, lunch money, *etc.*, must be handled at home before a student comes to school. The Student's Principal will handle emergencies.

(Extra-Help Sessions)

If a student has been absent due to illness or has failed to understand some of the curriculum, the student may stay for another session and seek help from the teacher during that time or an appointment may be made with the Teacher in order to obtain help.

(Pest Control Information)

The District periodically applies pesticides inside buildings. Information concerning these applications may be obtained from the Operations Department at 979-277-3700.

Vandalism

The taxpayers of the community have made a sustained financial commitment for the construction and upkeep of school facilities. To ensure that school facilities can serve those for whom they are intended—both this year and in the coming years—littering, defacing, or damaging school property is not tolerated. Students will be required to pay for damages they cause and will be subject to disciplinary consequences in accordance with the Student Code of Conduct.

SCHOOL SUPPLIES:

Materials that are part of the basic educational program are provided at no charge to a student with state and local funds. A student, however, is expected to provide their own pencils, paper, erasers, and notebooks.

SEARCHES:

In the interest of promoting student safety and attempting to ensure that schools are safe and drug free, District Officials may from time to time conduct searches (searches can include but are not limited to personal belongings such as purses, backpacks, bags, cell phones, clothing, vehicles, etc.). Such searches are conducted without a warrant and as permitted by law.

(Vehicles on Campus)

Vehicles parked on school property are under the jurisdiction of the school. School Officials may search any vehicle any time there is reasonable cause to do so, with or without the presence of the student. A student has full responsibility for the security of his or her vehicle and must make certain that it is locked and that the keys are not given to others. The student parking area is located in the gravel/grass area that is located just south of the PRIDE Academy main building.

(Drug Detection Dogs)

Periodically, the District conducts searches by trained dogs. Administrators reserve the right to conduct searches of classrooms and vehicles during these searches or when reasonable suspicion exists in accordance with the law. **Students themselves are not to be searched by the dog as per district guidelines.** However students shall leave all possessions, including purses, fanny packs, backpacks and coats/jackets/sweaters/sweatshirts in the classroom during the search. An Administrator is present in the classroom with a trained dog handler during the search.

Should the dog alert on a purse, coat, etc, the owner will be called back into the room with the dog handler and administrator present. The handler will:

- Ask the student to confirm ownership of the item
- Explain to the student what has occurred (i.e. the dog has alerted on the item)
- Ask if there is any reason for the dog to alert. List the items the dog is trained to detect. Ask to take a look through the item to rule out the presence of drugs/alcohol/weapon/medication.

SEXUAL HARASSMENT / SEXUAL ABUSE:

The District encourages parental and student support in its efforts to address and prevent sexual harassment and sexual abuse in the public schools. Students and/or parents are encouraged to discuss their questions or concerns about the expectations in this area with a Teacher, Dean of Students, Principal or the District Title IX Coordinator for students.

Students must not engage in unwanted and unwelcome verbal or physical conduct of a sexual nature directed toward another student or a District Employee. This prohibition applies whether the conduct is by word, gesture, or any other sexual conduct, including requests for sexual favors. All students are expected to treat other students and District Employees with courtesy and respect; to avoid any behaviors known to be offensive; and to stop these behaviors when asked or told to stop.

A substantiated complaint against a student will result in appropriate disciplinary action, according to the nature of the offense and the Student Code of Conduct.

The District will notify the parents of all students involved in sexual harassment by student(s) when the allegations are not minor, and will notify parents of any incident of sexual harassment or sexual abuse by an Employee. To the greatest extent possible, complaints will be treated as confidential. Limited disclosure may be necessary to complete a thorough investigation.

A complaint alleging sexual harassment by another student or sexual harassment or sexual abuse by a staff member may be presented by a student and/or parent in a conference with the principal or designee or with the Title IX Coordinator. The parent or other advisor may accompany the student throughout the complaint process. A person who is the same gender as the student ordinarily will hold the first conference with the student. The conference will be scheduled and held as soon as possible, but no later than seven calendar days of receipt of the complaint. The Principal (Principal's designee) or Title IX Coordinator will conduct an appropriate investigation, which ordinarily will be completed within seven calendar days of the

conference. The student and/or parent will be informed if extenuating circumstances delay completion of investigation.

The student will not be required to present a complaint to a person who is the subject of the complaint.

If the resolution of the complaint by the Principal (Principal's designee) or Title IX Coordinator is not satisfactory to the student or parent, the student or parent may, within seven calendar days, request a conference with the Superintendent or designee.

Prior to or at this conference, the student and/or parent must submit the complaint in writing. The statement must include the following: (1) a complete statement of the complaint, (2) any evidence supporting the complaint, (3) a statement about how the matter should be resolved, (4) the student's and/or parent's signature, and the date of the conference with the Principal, the Principal's designee, or the Title IX Coordinator.

If the resolution by the Superintendent or designee is not satisfactory, the student and/or parent may present the complaint to the Board at the next regular meeting. Information on the procedure for addressing the Board can be obtained from any campus office or the Superintendent's office.

SPECIAL PROGRAMS:

The District provides special programs for gifted and talented students, bilingual students, migrant students, and students with limited English proficiency. A student or parent with questions about these programs should contact the Director of Curriculum at 979-277-3700.

Special programs are also provided for dyslexic students and students with disabilities. A student or parent with questions about these programs should contact Lori Ruiz-Wamble, Director of Special Programs, at 979-277-3700. The coordinator of each program can answer questions about eligibility requirements, as well as programs and services offered in the District or by other organizations.

BRENHAM INDEPENDENT SCHOOL DISTRICT

Students Who Have Learning Difficulties or Who Need or May Need Special Education

If a child is experiencing learning difficulties, the parent may contact the person listed below to learn about the district's overall general education referral or screening system for support services. This system links students to a variety of support options, including referral for a special education evaluation. Students having difficulty in the regular classroom should be considered for tutorial, compensatory, and other support services that are available to all students including a process based on Response to Intervention(RtI).The implementation of RtI has the potential to have a positive impact on the ability of districts to meet the needs of all struggling students.

At any time, a parent is entitled to request an evaluation for special education services. Within a reasonable amount of time, the district must decide if the evaluation is needed. If evaluation is needed, the parent will be notified and asked to provide consent for the evaluation. The district must complete the evaluation and the report within 60 calendar days of the date of the district receives the written consent. The district must give a copy of the report to the parent.

****Special Education Referrals:**

Note: A request for a special education evaluation may be made verbally; it does not need to be made in writing. Districts must still comply with all federal prior-written notices and procedural safeguard requirements as well as the requirements for identifying, locating, and evaluating children who are suspected of having a disability and in need of special education. However, a verbal request does not require the district to respond within the 15 school-day timeline.

If the district determines that the evaluation is not needed, the district will provide the parent with a written notice that explains why the child will not be evaluated. This written notice will include a statement that informs the parent of their rights if they disagree with the district. Additionally, the notice must inform the parent how to obtain a copy of the *Notice of Procedural Safeguards - Rights of Parents of Students with Disabilities*. Additional information regarding the (IDEA) is available from the school district in a companion document, *A Guide to the Admission, Review, and Dismissal Process*. Both documents may also be found@ <http://framework.esc18.net/display/Webforms/LandingPage.aspx>

The designated person to contact regarding options for a child experiencing learning difficulties or a referral for evaluation for special education is:

Contact Person: Director of Special Education

Phone Number: 277-3700

DISTRITO ESCOLAR INDEPENDIENTE DE BRENHAM

Opciones y requisitos para proporcionar ayuda a los estudiantes que tienen dificultades en el aprendizaje o que necesitan o pueden necesitar educación especial

Si un niño está experimentando dificultades en el aprendizaje, el padre puede comunicarse con la persona mencionada más abajo para enterarse sobre el sistema de estudios de diagnóstico y de recomendación de la educación general del distrito para los servicios de apoyo. Este sistema conecta a los estudiantes con una variedad de opciones de apoyo, incluyendo la recomendación para una evaluación para educación especial. Los estudiantes que tienen dificultades en el aula normal deberán ser considerados para tutoría, servicios compensatorios y otros servicios de apoyo disponibles para todos los estudiantes.

En cualquier momento, un padre tiene derecho a solicitar una evaluación para los servicios de educación especial. Dentro de un período de tiempo razonable, el distrito debe decidir si la evaluación es necesaria. Si la evaluación es necesaria, el padre será notificado y se le pedirá que dé consentimiento para la evaluación. El distrito debe completar la evaluación y el informe dentro de los 60 días de calendario desde la fecha en que el distrito reciba el consentimiento por escrito. El distrito debe darle una copia del informe al padre.

Si el distrito determina que la evaluación no es necesaria, el distrito proporcionará al padre una notificación por escrito que explica el motivo por el cual el niño no será evaluado. Esta notificación por escrito incluirá información que le explica al padre los derechos que tiene si no está de acuerdo con el distrito. Además, la notificación debe informarle al padre la manera de obtener una copia de la *Notificación de las Salvaguardas del Procedimiento – Derecho de los Padres de Estudiantes con Discapacidades*.

La persona designada con quien puede comunicarse en relación a las opciones que tiene un niño que experimenta dificultades en el aprendizaje o para una recomendación para la evaluación para educación especial es:

Nombre de la persona: – Director de Servicios Especiales

Número de teléfono: 277-3700

STUDENT RECORDS:

A student's school records are confidential and are protected from unauthorized inspection or use. A cumulative record is maintained for each student from the time that the student enters the District until the time the student withdraws or graduates. This record moves with the student from school to school.

By law, both parents, whether married, separated, or divorced, have access to the records of a student who is under 18 or a dependent for tax purposes. A parent whose rights have been legally terminated will be denied access to the records if the school is given a copy of the court order terminating these rights.

A parent may file a complaint with the U.S. Department of Education if they believe the District is not in compliance with the law regarding student records.

Certain information about District students is considered directory information and will be released to anyone, who follows procedures for requesting it, unless the parent objects to the release of any or all directory information about the child. The opportunity to exercise such an objection was provided on the form signed by the parent to acknowledge receipt of this handbook. Should circumstances change; the parent can contact the principal to indicate his or her desire to change the original request. Directory information includes: a student's name, address, telephone number, date and place of birth, participation in officially recognized activities and sports, weight and height of members of athletic teams, photographs, and dates of attendance, awards received in school, and most recent previous school attended.

TRANSFERRING FROM PRIDE ACADEMY:

Transfer from PRIDE Academy to Brenham High School may only take place at the beginning of each semester. Students will not be allowed to transfer back to BHS at any other time.

TESTING:

In addition to the TAKS discussed in the section entitled "Graduation Requirements", students may also take the PSAT/PACT

School personnel will have materials available for students to register for the SAT, ACT, and Accuplacer.

Testing dates are in accordance with Brenham High School EOC testing dates.

THEFT:

PRIDE Academy High School will not tolerate theft at our campus.

Any student caught stealing will be disciplined in a serious manner.

TRANSPORTATION:

(Buses and Other School Vehicles)

The District makes school bus transportation available to all students living two or more miles from school. This service is provided at no cost to students. Students who live within two miles of school may ride a bus after paying a reasonable transportation fee.

Further information may be obtained by calling the District Transportation Office at 979-277-0090.

Students are expected to assist District staff in ensuring that buses remain in good condition and that transportation is provided safely. When riding school buses, students are held to behavioral standards established in this handbook and the Student Code of Conduct.

Students must:

- “ Follow the driver's directions at all times.
- “ Enter and leave the bus in an orderly manner at the designated bus stop nearest home.
- “ Keep feet, books, and other objects out of the aisle.
- “ Not deface the bus or its equipment.
- “ Not put head, hands, arms, or legs out of the window, holding any object out of the window, or throwing objects within or out of the bus.
- “ Wait for the driver's signal upon leaving the bus and before crossing in front of the bus.

When students ride in a District van or passenger car, seat belts must be fastened at all times.

Misconduct will be punished in accordance with the Student Code of Conduct; bus-riding privileges may be suspended.

(Private Vehicles on Campus)

- All students who park a motor vehicle of any type must register their vehicle the first day the vehicle is on campus. Vehicles are to be registered with the secretary in the main office.
 - Once a student arrives at school, the student is to park the vehicle and leave the parked vehicle immediately. Students are not to loiter in or around parked vehicles at any time before, during, or after school. According to school board policy, “The district has the right to search a vehicle driven to school by a student and parked on school property whenever there is reasonable cause to believe it contains articles or materials prohibited by the district.”

(Student Drop Off and Pick Up)

Students may be dropped off and picked up on the north side of the campus (Sixth Street). Please do not drop off students at the rear of the campus as this is reserved for buses. In addition, students may be dropped off on the south side of the campus (the one way entrance that is accessible from Market Street).

VIDEOTAPING OF STUDENTS:

For safety purposes, video/audio equipment may be used to monitor student behavior on buses and in common areas on campus. Students will not be told when the equipment is being used.

The principal will review the tapes routinely and document student misconduct. Discipline will be in accordance with the Student Code of Conduct.

A parent who wants to view a videotape following discipline of that parent's child may request access in accordance with policy FL in the District's policy manual.

VISITORS:

(Parents and officials)

Parents and other official visitors are welcome to visit District schools. For the safety of those within the school, all visitors must first report to the front office and register with the receptionist. Parents and guardians must have a current driver's license or photo ID to be left with the receptionist. The photo ID will be returned upon departure from the school. Visits to individual classrooms during instructional time by a parent are permitted only with approval of the Principal and Teacher and so long as their duration or frequency does not interfere with the delivery of instruction or disrupt the normal school environment.

(Student Visitors)

Students from other districts or campuses may not visit PRIDE Academy during school hours without prior approval from a Principal. Due to security concerns, identification will be required from any person on school property. A current driver's license or photo ID will be required to be left with the receptionist. The photo ID will be returned upon departure from the school. Persons without legitimate business will be asked to leave. Criminal trespass charges may be filed against violators.

Students enrolled in PRIDE Academy may not visit other campuses in BISD during school hours without Administrative approval. Failure to obtain approval is considered misconduct.

Withdrawal from School:

A parent wishing to withdraw a student from school must present a signed statement to the Principal explaining the reason for the withdrawal and the effective date.

Brenham ISD Reopening Plan:

Covid-19 Response Protocols (Revised 8-21-2020)

The guidance in this document is subject to change as directives are provided by governing authorities and/or health officials, or as environmental conditions change.

INTRODUCTION

Brenham ISD is committed to providing engaging and rigorous, TEKS-based instruction to all students whether they attend school in-person or select a remote instructional setting. The level of rigor, workload, time commitment, and timing of classes will be vastly different from the distance-learning plan implemented in the spring of 2020. We recognize that this may be a challenging year, but we are embracing the opportunity to expand and maximize learning for all students. Toward that end, we will offer remote and face-to-face instruction for all students for the 2020-21 school year. We will ask parents to inform the school district if they will select remote learning as their preferred method of instruction in a separate survey scheduled to go out on July 16. **We ask that parents complete the remote learning survey no later than Friday, July 24.** Although parents can decide up till two weeks before school starts, we need to be able to assign teachers to students/classrooms as soon as possible. The sooner we have numbers, the sooner we can make necessary assignments. Once parents select their preferred method of instruction, the student will remain in that setting until the end of a grading period before a change can be made to return to an on campus, face to face setting.

All students, remote or face-to-face, must still update their student records. This year, returning students to Brenham ISD will be asked to update their student records utilizing the TxEIS Parent Portal. The process typically takes only a few minutes per student, and allows you to verify all of your student's data is correct and provide updates for any important information that has changed, such as contact phone numbers, emergency contacts, and student health history. Returning students must update their records before they receive their schedules or homeroom teacher assignments for the upcoming school year.

Reminder: The first day of school is Tuesday, August 25, 2020 (revised 7-29)

REMOTE/VIRTUAL LEARNING

Brenham ISD will structure the students' Remote/Virtual Instruction schedule to require students to participate in an asynchronous model that will include synchronous learning.

Asynchronous Model	Synchronous Model
<ul style="list-style-type: none"> ● Check-in with the teacher each day. ● Complete asynchronous activities assigned each day in Google Classroom. ● Students show proof of participation in daily Remote learning by satisfactorily completing assigned tasks to demonstrate evidence of student learning, i.e. video, picture, or activities submitted as lessons and/or completing assignments. ● Students and parents will communicate with the teacher when needing additional assistance, tutoring, etc. during pre-scheduled times. ● Examples: Pre-assigned work with formative assessments on paper or in Google Classroom; watching pre-recorded videos of instruction with guided support. 	<ul style="list-style-type: none"> ● Students are ready to learn. ● Workspace is designated for the student. ● Students will show their face on the screen to engage with the teacher virtually. ● Students will participate in the class. ● Examples: Teacher supported work time on video conference calls; scheduled and timed online tests.

The **Asynchronous Model** is a curricular experience where students engage in the learning materials on their own time, interacting intermittently with the teacher via the computer or other electronic device while accessing course content and/or other resources using Google Classroom. Asynchronous Learning may include **Synchronous Learning**, which is two-way, real-time, live instruction between teachers and students through the computer or other electronic devices. This method may be used in conjunction with an asynchronous model, meaning the teacher may designate some class time when the entire class is online at the same time for direct instruction or a demonstration. Synchronous learning might also be used to deliver a course remotely when it is not available in an asynchronous format. This would mean that much like going to school, a student would be expected to be present for a given class period each day that would be delivered remotely via Google Classroom. Regular grading policies apply to both settings.

Roles and Commitments from the Students and Parents in Remote Learning

STUDENTS	PARENTS
<ul style="list-style-type: none"> ● Follow the designated schedule communicated by the home campus to attend class during synchronous times or touch points during asynchronous learning. ● Complete daily asynchronous activities and assignments in Google Classroom. ● Participate daily in scheduled learning activities, including intervention and tutorials. ● Use proper etiquette during online learning ● Take responsibility for asking for help, asking questions, and taking advantage of tutorial sessions. ● Turn in school work daily and/or at the direction of the assigned teacher. ● Show up to synchronous instruction ready to learn, on time, dressed appropriately, and follow online etiquette including using video and showing your face during class. 	<ul style="list-style-type: none"> ● Monitor and ask for evidence that your child is on track with assignments and coursework. ● Check Google Classroom for teacher lessons. ● Provide your child with assistance on their day-to-day activities with the exception of designated independent work. ● Assist in supporting your child’s needs by establishing and managing the daily schedule communicated by the teacher and the campus. ● Create a designated learning space for your child at home to learn comfortably. ● Maintain communication with your child’s teacher by phone, email messages, and/or online meetings to create a learning partnership. ● Allow your child to struggle; it is allowed and encouraged! Don’t help too much. Becoming independent takes lots of practice.

ELEMENTARY SCHOOL	
PRE-K THRU SECOND GRADE	Students will receive Asynchronous Instruction . It is the only remote model option approved by the Texas Education Agency for this age group. <ul style="list-style-type: none"> ● There must be daily progress in Google Classroom. ● There will be a daily teacher-student interaction (Google Meet). ● The student must be able to complete and turn in assignments on a daily basis. ● Scheduled tutorials and interventions as needed.
THIRD GRADE FOURTH GRADE	Students will receive Asynchronous Instruction in conjunction with Synchronous Instruction . <ul style="list-style-type: none"> ● There must be daily progress in Google Classroom. ● There will be a daily teacher-student interaction (Google Meet).

	<ul style="list-style-type: none"> • The student must be able to complete and turn in assignments on a daily basis. • Scheduled tutorials and interventions as needed.
SPECIALS	Students will receive weekly video lessons posted on Google Classroom for music, art, PE, STEAM, and Gifted and Talented.
COUNSELING SERVICES	Elementary School Counselors will: <ul style="list-style-type: none"> • Coordinate with classroom teachers for a time for the elementary counselor to provide video lessons once per month to support the district Core Values character education program. • Be available to meet with students receiving remote instruction via phone with parent consent. • Assist teachers with making parent and student contact to help ensure engagement. • Assist SEL counselors with mental wellness checks.
MIDDLE SCHOOL	
FIFTH GRADE SIXTH GRADE	Students will receive Asynchronous Instruction in conjunction with Synchronous Instruction . <ul style="list-style-type: none"> • There must be daily progress in Google Classroom. • There will be a daily teacher-student interaction (Google Meet). • The student must be able to complete and turn in assignments on a daily basis. • Scheduled tutorials and interventions as needed.
SPECIALS	Students will receive weekly video lessons posted on Google Classroom for music, art, PE, and Gifted and Talented.
COUNSELING SERVICES	Middle School Counselor will: <ul style="list-style-type: none"> • Coordinate with classroom teachers for a time for the elementary counselor to provide video lessons once per month to support the district Core Values character education program. • Be available to meet with students receiving remote instruction via phone with parent consent. • Assist teachers with making parent and student contact to help ensure engagement. • Assist SEL counselors with mental wellness checks.
JUNIOR HIGH SCHOOL	

<p>SEVENTH GRADE EIGHTH GRADE</p>	<p>Students will receive Asynchronous Instruction in conjunction with Synchronous Instruction.</p> <ul style="list-style-type: none"> ● There must be daily progress in Google Classroom. ● There will be a daily teacher-student interaction (Google Meet). ● The student must be able to complete and turn in assignments on a daily basis. ● Scheduled tutorials and interventions as needed.
<p>ELECTIVES</p>	<p>All elective courses will be offered with asynchronous instruction. Teachers will post lessons on Google Classroom and students will complete work independently.</p>
<p>COUNSELING SERVICES</p>	<p>Junior High School Counselors will:</p> <ul style="list-style-type: none"> ● Coordinate with classroom teachers for a time for the elementary counselor to provide video lessons once per month to support the Medal of Honor character education program. ● Be available to meet with students receiving remote instruction via phone with parent consent. ● Assist teachers with making parent and student contact to help ensure engagement. ● Assist SEL counselors with mental wellness checks. ● Track student instructional modes and adjust schedules as necessary.
<p>HIGH SCHOOL</p>	
<p>NINTH GRADE THRU TWELFTH GRADE CORE AREAS</p>	<p>Students will receive Asynchronous Instruction in conjunction with Synchronous Instruction.</p> <ul style="list-style-type: none"> ● There must be daily progress in Google Classroom. ● There will be a daily teacher-student interaction (Google Meet). ● The student must be able to complete and turn in assignments on a daily basis. ● Scheduled tutorials and interventions as needed.
<p>ELECTIVES AND CTE COURSES</p>	<p>All elective courses will be offered with asynchronous instruction. Teachers will post lessons on Google Classroom and students will complete work independently.</p>
<p>DUAL CREDIT</p>	<p>We are gathering information on how Blinn College will conduct its courses. Information will be shared with parents and students when it is made available.</p>

<p>COUNSELING SERVICES</p>	<p>High School Counselors will:</p> <ul style="list-style-type: none"> ● Coordinate with classroom teachers for a time for the high school counselor to provide instruction as needed regarding individual planning and guidance curriculum. ● Provide information on graduation, post-secondary opportunities, FAFSA, etc. via email, BHS website, phone call-outs, and Google Classroom. ● Be available to meet with students receiving remote instruction via Google Meet with parent consent. ● Assist teachers with making parent and student contact to help ensure engagement. ● Assist SEL counselors with mental wellness checks. ● Track student instructional modes and adjust schedules as necessary.
<p>OTHER SERVICES</p>	
<p>SPECIAL EDUCATION</p>	<p>We are committed to implementing a child’s IEP to the fullest extent possible in a remote setting. If there are difficulties with implementation, we will come together and arrive at a workable solution in the best interest of the student. For additional information, please click here.</p>
<p>FOOD SERVICES</p>	<p>Students enrolled in remote instruction will be provided breakfast and lunch via a once a day drive-thru at Brenham Junior High. Drive-thru protocol will be posted online once the campus schedule is finalized. <i>(revised 8-3)</i></p>
<p>TECHNOLOGY DEVICES FOR STUDENTS</p>	<p>Students who do not have access to a device at home will have the ability to check out a Chromebook for in-home use from the district. A limited number of hot spots will be available for checkout.</p>
<p>PARENT TECHNOLOGY SUPPORT</p>	<p>The district will provide technology support as needed through the Technology Help Desk. In addition, video tutorials will be provided on the district website.</p>

ON CAMPUS, FACE-TO-FACE INSTRUCTION

The key to returning to successful, sustained on campus instruction will be our commitment to health and safety guidelines (below). On campus instruction will resume on August 25th *(revised 7-29)*. We support The American Academy of Pediatrics guidance that strongly advocates for policy considerations for the coming school year that starts with the goal of having

students physically present in school. They further state that "Schools are fundamental to child and adolescent development and well-being."

All students will receive instruction during the first week of school on appropriate hygiene practices and mitigation strategies and will be reinforced throughout the school year.

Safety Guidelines for On Campus Instructional Settings

Public Health Considerations

The virus that causes COVID-19 can infect people of all ages, and Brenham ISD is doing everything possible to keep students, teachers, staff, and our communities safe. That said, research from the Centers for Disease Control (CDC), among others, has found that while children do get infected by COVID-19 and some severe outcomes have been reported in children, relatively few children with COVID-19 are hospitalized or have severe symptoms.

While it is not possible to eliminate all risk of furthering the spread of COVID-19, the current science suggests there are many steps schools can take to reduce the risks to students, teachers, staff, and their families significantly. This guidance document contains information on four sets of practices that minimize the likelihood of viral spread:

- **PROVIDE NOTICE:** Requirements for parental and public notices
- **PREVENT:** Required practices to prevent the virus from entering the school
- **RESPOND:** Required practices to respond to a lab-confirmed case in the school
- **MITIGATE:** Recommended and required practices to reduce likely spread inside the school

PROVIDE NOTICE: Requirements for parental and public notices	
COVID-19 Response Team (CRT)	BISD has organized a COVID-19 Response Team (CRT) that is responsible for planning for and responding to COVID-19 concerns. The CRT is committed to supporting our school community with open and honest communication that will allow parents, students, and staff to make the best decisions for their education during the 2020-2021 school year. The nurse will be the COVID-19 contact person on each campus. Our goal is to provide the safest educational experience for all students and staff whether in person or remotely.
Attendance and Enrollment	<ul style="list-style-type: none"> ● Per Texas Education Code (TEC), §25.092, students must attend 90% of the days a course is offered (with some exceptions) in order to be awarded credit for the course and/or to be promoted to the next grade. This requirement remains in force during the 2020-21 school year.

	<ul style="list-style-type: none"> Given the public health situation, student attendance may be earned through face-to face or remote instruction. Parents will choose their student’s mode of instruction; however, changes from one mode to the other will only be permitted at the end of a grading period.
Notification of Confirmed Cases on Campus	<ul style="list-style-type: none"> If a positive case is identified for a school participant (student or employee), the District will identify and notify any individuals who had regular or close contact with the affected participant. This may include the entire class (students, teachers, staff). These individuals will be required to quarantine for 14 days before returning to in-person school. If a positive case is identified in a campus or District facility, all campus and/or facility participants will receive written notification. The COVID Response Team will notify the local health department of any positive case(s).
<p>PREVENT: Required practices to prevent the virus from entering the school</p>	
Screening Protocols	<ul style="list-style-type: none"> Staff will be required to self-screen for COVID-19 symptoms, including temperature check prior to reporting to work each day. Parents/Guardians are expected to screen their students for COVID-19 symptoms each day prior to sending their student to school. Teachers and staff will monitor student health and refer students to the nurse if symptoms are present.
COVID-19 Symptoms Include	<ul style="list-style-type: none"> Cough, shortness of breath, or difficulty breathing Chills or repeated shaking with chills Muscle pain Headache Fatigue (<i>revised 8-20</i>) Sore throat Congestion or runny nose (<i>revised 8-20</i>) Nausea or vomiting (<i>revised 8-20</i>) Loss of taste or smell Diarrhea Feeling feverish or a measured temperature greater than or equal to 100 degrees Fahrenheit
Definition of Close Contact	<p>This document refers to “close contact” with an individual who is lab-confirmed to have COVID-19. The definition of close contact is evolving with our understanding of COVID-19, and individual scenarios should be determined by an appropriate public health agency. In general, close contact is defined as:</p> <ul style="list-style-type: none"> (a) being directly exposed to infectious secretions (e.g., being coughed on); or

	<ul style="list-style-type: none"> • (b) being within 6 feet for a cumulative duration of 15 minutes; however, additional factors like case/contact masking (i.e., both the infectious individual and the potential close contact have been consistently and properly masked), ventilation, presence of dividers, and case symptomatology may affect this determination. • Either (a) or (b) defines close contact if it occurred during the infectious period of the case, defined as two days prior to symptom onset to 10 days after symptom onset. In the case of asymptomatic individuals who are lab-confirmed with COVID-19, the infectious period is defined as two days prior to the confirming lab test and continuing for 10 days following the confirmation lab test.
Campus Visitation Protocols	<ul style="list-style-type: none"> • Campuses will use virtual meetings to engage families in campus activities and to gather input from our school community. • To protect the health and safety of our students and staff, parents will not be allowed to eat lunch with their students during the 2020-2021 school year. • Visitors will be limited to individuals that are essential to school operations. • Visitors will be required to wear a face covering to enter the building; individuals proceeding beyond the reception area will be required to undergo screening for COVID-19 symptoms, including a temperature check and completing a symptom screening form.
Parent Meetings	<ul style="list-style-type: none"> • ARD meetings, 504 meetings, and parent conferences will be held virtually. • The format for the annual elementary conferences will be determined at a later time.
RESPOND:	
Required practices to respond to a lab-confirmed case in the school	
Identifying Possible COVID-19 Cases on Campuses or District Facilities	<ul style="list-style-type: none"> • Schools must immediately separate any student who shows COVID-19 symptoms while at school until the student can be picked up by a parent or guardian. • Schools should clean the areas used by the individual who shows COVID-19 symptoms while at school (student, teacher, or staff) as soon as is feasible. • Students who report feeling feverish should be given an immediate temperature check to determine if they are symptomatic for COVID-19. • Schools must close off areas that are heavily used by the individual with the lab-confirmed case (student, teacher, or staff) until the non-porous surfaces in those areas can be disinfected, unless more than seven days have already passed since that person was on campus.

<p>Individuals not allowed to enter District Facilities</p>	<ul style="list-style-type: none"> ● Students or staff are unable to attend in-person school if they have or have had in the last 10 days, any of the above symptoms without a current medical note indicating that the condition is not a COVID-19 related illness (<i>revised 8-20</i>). ● Anyone who has tested positive for COVID-19 until criteria to end isolation has been met. ● Any individual that has had close contact with someone who is experiencing COVID-19 symptoms or a confirmed COVID-19 case should stay at home and should not be allowed on campus through the 14-day incubation period (<i>revised 8-21</i>). ● Anyone who is awaiting COVID-19 testing results and has not met the criteria to end isolation. ● Any employee, visitor, or student who experiences any of the symptoms of COVID-19 (listed above) should self-isolate until the conditions below have been met. <ul style="list-style-type: none"> ○ At least 24 hours with no fever since recovery without the use of fever-reducing medications (a fever is 100° F or above) ○ AND individual has improvement in symptoms such as cough and shortness of breath; ○ AND at least 10 days have passed since symptoms first appeared (<i>revised 8-20</i>). ● If the individual has symptoms that could be COVID-19 and wants to return to work/school before completing the above criteria, the patient must either (a) obtain a medical note clearing the patient for return indicating that the condition is not a COVID-19 related illness or (b) obtain an acute infection test at an approved testing location (https://tdem.texas.gov/covid-19/) that comes back negative for COVID-19 and have a medical note allowing for return to school or work (<i>revised 8-20</i>). ● In the case of an individual who has symptoms that could be COVID-19 and does not get evaluated by a medical professional or tested for COVID-19, the individual is assumed to have COVID-19 and may not return to work or school until the individual has completed the same three-step criteria listed above.
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MITIGATE:
Practices to Mitigate the Likelihood of COVID-19 Spread Inside the School

<p>Hand Sanitizing Protocols</p>	<ul style="list-style-type: none"> ● Hand sanitizer will be available at entrances to campuses and district facilities, in common areas, and upon entry into the classroom. ● Students and staff will be expected to regularly wash or sanitize their hands. ● Frequent reminders to wash or sanitize hands will be provided during the instructional day, including after using the restroom and before eating.
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	<ul style="list-style-type: none"> • Videos promoting proper hand washing techniques and other safety measures will be shown on the first day of school and periodically throughout the year.
Campus Cleaning and Disinfecting Protocols	<ul style="list-style-type: none"> • Staff will have access to supplies to clean high-touch and working surfaces and shared objects regularly. (shared supplies will be limited) • Each classroom will be cleaned and disinfected daily • Restrooms and cafeterias will be sanitized throughout the day and will be disinfected daily • Posters that promote protective measures will be displayed throughout campuses
Face Covering Protocols (per the executive order concerning face coverings)	<ul style="list-style-type: none"> • All staff must wear a face covering while at work • Students in Pre-K through 4th grade are recommended/encouraged to wear a face covering • Students in 5th through 12th grade will be required to wear a face covering. (Please refer to the Brenham ISD guidelines for student activities for requirements during UIL or extracurricular activities • Those that have a medical reason to not wear a face mask will be required to wear a face shield (<i>revised 8-20</i>).
Learning Environment Protocols	<ul style="list-style-type: none"> • Classroom desks or tables will be socially distanced as much as instructionally possible. • Teachers will develop, teach, and implement procedures that: <ul style="list-style-type: none"> ○ Limit student movement within the classroom such as turning in assignments, passing out materials, etc. ○ Encourage the use of hand sanitizer
Transition Protocols	<ul style="list-style-type: none"> • When transitioning between classes, students will be instructed to travel on the right side of hallways • Verbal and/or visual reminders will be provided to help students maintain social distancing and adhere to established campus traffic flow. • Classroom doors will be propped open during transitions to reduce high touch areas
Common Areas and Flexible Learning Protocols	<ul style="list-style-type: none"> • Restrooms <ul style="list-style-type: none"> ○ Visual and verbal reminders will be provided regarding maximum occupancy. ○ Social Distancing measures will be implemented according to the physical spaces in each facility. ○ Students and staff will be required to wash hands before exiting restrooms • Gym/Auditoriums/Libraries/Computer Labs <ul style="list-style-type: none"> ○ Spaces may be repurposed for instructional space or eating areas to adhere to social distancing requirements.

	<ul style="list-style-type: none"> ○ Travel to alternate learning locations, such as computer, learning, or science labs will be limited to only those essential to learning
Arrival/ Dismissal Protocols	<ul style="list-style-type: none"> ● Separate entrances will be designated for different groups of students, for example car riders will enter one door and bus riders another, to reduce the amount of people in one area. ● Parents will not be permitted to walk students inside the school building ● Additional campus specific protocols will be provided
Breakfast/ Lunch Protocols	<ul style="list-style-type: none"> ● On campus students will be served breakfast and lunch meals through the cafeteria serving lines. ● Students may eat meals in the cafeteria or other areas to reinforce social distancing and adhere to current health guidelines. ● Meals will be served on disposable trays to reduce the risk of viral transmission ● Signage and campus staff will reinforce social distancing and traffic patterns in cafeteria ● Use of roster mode in the POS, cashier entry of student name or ID number, or scanned student IDs will be used by students/staff to pay for their lunches, rather than punching in lunch codes, to reduce high touch areas ● All households are encouraged to utilize https://www.ezschooldpay.com/ to place money on meal accounts ● Cash meal money will be accepted from students at a campus assigned location and time, apart from meal service, to reduce risk of viral transmission in the presence of food ● All BISD child nutrition staff will use face coverings/masks and gloves while performing job responsibilities and will be trained to practice health and hygiene regulations ● No outside food deliveries will be accepted ● Visitors will not be allowed to have lunch on campus with their student ● Campus specific protocols will be posted online once the campus schedules are finalized
Transportation Protocols	<ul style="list-style-type: none"> ● In response to COVID-19, Brenham ISD encourages all families, with the ability to do so, to transport their children to and from school. Bus transportation will be offered; however, the standard number of transported students compromises the ability to socially distance. ● Hand sanitizer will be available when boarding the bus ● All bus drivers will wear face coverings/masks ● All students, as developmentally-appropriate and per CDC guidelines, will wear face coverings/masks while riding the bus ● Buses will be cleaned/disinfected between each transportation run and at the end of the day ● Transportation staff will be trained in proper cleaning/disinfecting procedures

<p style="text-align: center;">Water</p>	<ul style="list-style-type: none"> ● Students will need to bring water bottles from home. ● Drinking fountains will be transitioned to water fill stations on all campuses but this process may take some time ● Students will also be provided access to water during meal service
<p style="text-align: center;">Recess</p>	<ul style="list-style-type: none"> ● Playground equipment will be sanitized during the day. ● We will be working on schedules and routines that teach children to maintain safe distances from each other. ● Children will sanitize their hands at the beginning and the end of recess.
<p style="text-align: center;">Extracurricular Including but not limited to: Band, Cheer, CTE, Dance, Drama/Theatre Arts, UIL Athletics, UIL Academics, Any other student group activities</p>	<ul style="list-style-type: none"> ● It is highly encouraged that students who wish to participate in any extracurricular activity should attend face-to-face/on-campus education. ● All students, staff, and visitors must wear face coverings when entering and exiting facilities and meeting/practice areas, and when not actively exercising and while spotting. ● Indoor workout activities, practices, and meetings can be conducted up to a maximum of 50% capacity. ● Staff will encourage students to refrain from having contact with individuals in other working/meeting groups and will actively monitor for compliance during sessions. ● Staff need to consider grouping and distancing when working out, practicing, and meeting to mitigate risk and allow for efficient contact tracing should COVID-19 exposure occur. ● Workout, rehearsals, practice stations and meetings should be spaced to allow for at least ten feet of distance between them in all directions. Some activities may require more than ten feet of distance. ● When locker rooms and restrooms are in use, visual and verbal reminders will be provided regarding maximum occupancy. Social Distancing measures will be implemented according to the physical spaces in each facility. ● Hand sanitizer will be readily available in the workout area. Students and staff are encouraged to use it frequently. ● Appropriate clothing/shoes will be worn at all times to minimize sweat from transmitting onto equipment/surfaces. Students will provide their own appropriate workout clothing (do not share clothing). ● No clothing or towels may be laundered on site or shared during workouts. ● In the weight room, maximum lifts should be restricted and power cages should be used for squats and bench presses. Spotters will stand at both ends of the bar rather than directly over the individual lifting. ● Any equipment, such as weight equipment, sports balls, props, as well as any other shared equipment/items should be regularly disinfected during workout and practice sessions. This equipment should not be shared between groups. After a group has used such equipment, that

	<p>equipment must be thoroughly disinfected with approved sanitizer before being used by a different group.</p> <ul style="list-style-type: none">● All students must bring their own water in a sufficient amount to remain hydrated throughout the planned activities. Water bottles must not be shared. There can be no shared hydration source or food. Shared is defined as anything that is not in an individually sealed container.
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COVID-19 STANDARD RESPONSE PROTOCOL

STAGE

1

Prevention

No confirmed cases of COVID-19 among staff or students

- Health prevention measures are in place
 - Daily intensive cleaning and frequent cleaning of common areas
 - Limited visitor access
 - Monitoring virus trends in the community via local health authorities
-

STAGE

2

Mitigation

One or more confirmed cases of COVID-19 at one facility

- Persons who came in close contact of an individual with a confirmed case of COVID-19 will be contacted and advised to follow CDC health guidelines
 - Affected area is closed for deep cleaning
 - Self-health monitoring, prevention information, stay home if ill, and communication to all persons at the facility
 - A short-term closure of the facility may be necessary
-

STAGE

3

Modified Operations

Surge in confirmed COVID-19 cases in one specific area (ie: classroom)

- Individuals in that area will be advised to self-quarantine per CDC guidelines
 - Students and staff impacted move to Remote Learning model
 - Affected area is closed for deep cleaning
 - Self-health monitoring, prevention information, stay home if ill, and communication to all persons at the facility
 - A short-term closure of the facility may be necessary
-

STAGE

4

Facility Closure

Surge in suspected/confirmed COVID-19 cases in a facility

- Entire facility and activities will be closed for a minimum of two days
 - All students and staff move to Remote Learning model
 - Those in close contact of the confirmed COVID-19 positive persons will be asked to follow CDC guidelines
 - District-wide communication to staff/parents with self-health monitoring guidance
-

STAGE

5

District Closure

Surge in suspected/confirmed COVID-19 cases in multiple facilities

- All BISD facilities close for a minimum of 14 days

- Student and staff move to Remote Learning model
- Disinfection of all facilities and school buses
- All auxiliary areas such as playgrounds and athletic fields are closed
- Extracurricular activities are cancelled

Decisions are made with the best information at the time and are subject to change with limited notice. Brenham ISD COVID-19 Response Contact Information



Brenham COVID-19 Response Team

Huey Kinchen; Interim Superintendent of Schools; hkinchen@brenhamk-12.net

Paul Aschenbeck; Asst Superintendent of Operations; paschenbeck@brenhamk-12.net

Brandi Hendrix; Asst Superintendent of Curriculum & Instruction; bhendrix@brenhamk-12.net

Eliot Allen; Director of Athletics; dallen@brenhamk-12.net

Jamie Woodall; District CRP & Head Athletic Trainer; jwoodall@brenhamk-12.net

Campus	COVID-19 Response Person	Email
Brenham Early Childhood Learning Center	Lela Schwartz	lschwartz@brenhamk-12.net
Alton Elementary School	Alexis Baker	abaker@brenhamk-12.net
Brenham Elementary School	Brianne Andrejczak	bandrejczak@brenhamk-12.net
Krause Elementary School	Yesenia Bennett	ybennett@brenhamk-12.net
Brenham Middle School	Emily Dial	edial@brenhamk-12.net
Brenham Junior High School	Deborah Saunders	dsaunders@brenhamk-12.net
Brenham High School	Angie Wheeler	awheeler@brenhamk-12.net
PRIDE Academy Brenham Community Education	Noel Ward	nvalenciaward@brenhamk-12.net